

# North Bend Community Scholarship Fund



The North Bend Community Scholarship Fund, Inc. is a non-profit, public-benefit, 501 (c) (3) tax exempt Oregon corporation that is organized to 1) receive gifts and bequests, 2) invest designated funds, and 3) disburse earnings and / or special gifts as grants or scholarships to qualified North Bend High School graduates. Organizational bylaws filed with the IRS and state of Oregon, require this application to include a statement of family and personal resources and expenses. Award amounts are determined individually by the Selection Committee based on one or more of these criteria: **FINANCIAL NEED, ACADEMIC EXCELLENCE, SPECIAL MERIT.** Some programs emphasize one criterion while other programs consider all criteria equally.

## **APPLICATION DEADLINE: FRIDAY, APRIL 4, 2025**

Must be received by 4/4/2025. **(MAIL EARLY! - post marks are not considered meeting the deadline.)**

This application form is found online at [www.nbcsf.org](http://www.nbcsf.org)  
The completed application **must be mailed!** #

## **ALL APPLICATIONS MUST BE MAILED!**

Mail to: NBCSF Selection Committee  
P.O. Box 567  
North Bend, OR 97459

Contact person: NBCSF admin. ass't. Cindy Coolen (541-297-5848)  
email: [nbcsf.assist@gmail.com](mailto:nbcsf.assist@gmail.com)

### **GENERAL ELIGIBILITY--Applicants must meet the following requirements:**

1. Be a graduate (any year) of North Bend High School or be a senior at NBHS at time of application.
2. Have attended NBHS a minimum of two years (four semesters / six terms).
3. Complete and submit **2 signed** copies of the application by deadline.
4. Enroll full-time in accredited United States college/university or technical/vocational school eligible to accept federal financial aid money.
5. Must maintain a 2.0 gpa.

### **SCHOLARSHIP PROGRAM INFORMATION**

The North Bend Community Scholarship Fund, Inc. currently administers **52** individual scholarship programs which are described on the NBCSF website.

**The Selection Committee matches applicants to eligibility criteria. An applicant needs to submit **two copies of the application** to be considered for all programs for which he/she might be eligible.**

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#### **NOTIFICATION:**

1. NBHS seniors receiving scholarships will be notified at Senior Awards Night during graduation week and on our website [www.nbcsf.org](http://www.nbcsf.org).
2. Past graduates receiving scholarships will be notified by email and on our website [www.nbcsf.org](http://www.nbcsf.org).
3. To claim awards, all recipients will receive 'packets' via email attachments, sent to the email listed on their application. **(if the email has changed, please send updated email address to [nbcsf.assist@gmail.com](mailto:nbcsf.assist@gmail.com))**
4. **Note:** If you are awarded a scholarship, your college will pay out term by term or by semester. (ie: \$3,000 scholarship pays out \$1,500 first semester, \$1,500 2nd semester OR \$1,000 fall term, \$1,000 winter term, \$1000 spring term.

## APPLICATION INSTRUCTIONS

1. **Read and follow all instructions carefully.**
2. Submit **two, signed completed applications**. An incomplete application will be disqualified. Submitting only one copy or failure to sign the application will result in disqualification.
3. Submit all forms and material in the page order listed below. (*Single sided pages preferred*)

### **\*APPLICATION\***

**Complete & submit the pages below that apply to you as a 'first time applicant' or 'repeat applicant'.**

(ie: **First time:** submit pages 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11.  
**Repeat:** submit pages 1, 6, 7, 8, 9, 10)

Page 1 APPLICANT INFORMATION  
*(All applicants)*

**Use fillable form provided  
on the application web page**

Page 2 ACTIVITIES  
*(first time applicants only)*

**Submit a page**

**Submit a page** listing no more than 5 activities, including details on your participation, responsibilities, estimated hours, and dates of involvement.

Page 3 HONORS & AWARDS  
*(first time applicants only)*

**Submit a page**

**Submit a page** listing and describing up to 5 of your significant honors and awards, including dates.

Page 4 WORK  
*(first time applicants only)*

**Submit a page**

**Submit a page** describing your involvement in: #1) volunteer work experience related to your career choice and #2) your paid employment experience. Include number of hours worked and dates for both volunteer & paid work.

Page 5 PERSONAL INTEREST ESSAY  
*(first time applicants only)*

**Submit an essay**

**Submit an essay** (*limited to 500 words, double spaced*) about a current interest.

**(ALL applicants)**

**Submit an essay** (limited to 500 words, double spaced). If you are continuing in the same major, what has helped solidify your decision? If you have changed majors, what factor(s) caused you to change? (If you have previously made an application to the NBCSF, do not submit your earlier essay or a "rewrite" of it. That is an automatic disqualification.)

**(ALL applicants)****First time applicants: 2 REFERENCES**

**Submit** a separate page, listing the names of 2 references, how you know the person & why you chose them as a reference. List their email address & phone #. Reference One **MUST** be a teacher, counselor, administrator, or coach. Reference Two may be academic, professional, or personal. (no family members).

**Repeat applicants: 1 REFERENCE**

**Submit** a separate page, listing the name of one (1) **ACADEMIC, PROFESSIONAL OR PERSONAL REFERENCE** (no family members). Explain how you know this person, why you chose them as a reference, list their email address & phone #.

**(ALL applicants)**

**A) ALL APPLICANTS MUST FILE THE FAFSA with the U.S. Dept. of Education)**

**B) If your (SAI student aid index) is -1500, (formally 'zero EFC'), submit a SAR** (student aid report) or special circumstance page explaining why.

**(warning: several applications have been disqualified for missing this step)**

**C) If you claim to be an 'independent' student, you **MUST** enter one of the numbers from the following criteria, that qualifies you as independent.**

*(Failure to do so will disqualify your application.)*

Undergraduate students who are under 24 years of age as of December 31 of the award year are considered independent **if**:

1. you are married or separated but not divorced;
2. **or** you have legal dependents other than a spouse;
3. **or** you are working toward a master's or doctorate program during the award year;
4. **or** you are a veteran or active duty member of the US Armed Forces;
5. **or** since the time you turned 13, your parents were deceased, you were in foster care or a ward of the court;
6. **or** you are an emancipated minor or in legal guardianship;
7. you are an accompanied youth who is homeless

*(continued on next page)*

In addition, a student **cannot qualify** as an independent

- because the parents choose to not claim the student on their federal income tax return even if the student demonstrates total financial self-sufficiency,
- **or** because the parents refuse to participate in verification,
- **or** because the student's parents live in another country.

8. Other (*submit an explanation page*)

**Submit a page**

Page 9 SPECIAL CIRCUMSTANCE PAGE

**Submit a page**

**(ALL applicants if applicable)**

If you have any special circumstances regarding your financial situation, **submit a separate page** explaining those circumstances.

Page 10 COLLEGE or TECH / VOC TRANSCRIPT

**Submit transcript(s)**

**(ALL applicants)**

*(all transcript pages will be considered page 10)*

**Submit** photocopies or unofficial transcripts. (*double sided transcript copies are acceptable*). If you graduated from high school this year & you have not taken any college-credit courses, omit this page.

If you are a past graduate & have not attended a college/university of technical/vocational program after high school graduation, explain those circumstances on a separate sheet of paper.

Page 11 NORTH BEND HIGH SCHOOL TRANSCRIPT

**(first time applicants only)**

**High School Seniors:**

**Submit release form provided**

We will access your transcript & insert it in your application for you **IF** your authorization form is on file at the high school. If not, print & sign the '*Permission for Release of Transcript & Related Information form*' **provided on the next page** & mail it with your application.

**Past Graduates applying for the First Time:**

**Submit NBHS transcript**

**Past Graduates that have applied before: we have your transcript on file. No need to submit again.**

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\*After you have printed and signed the following 'transcript release authorization', **you MUST return to the application tab** and download & fill out the 2 fillable forms:

**PAGE 1 (applicant information) and PAGE 8 (Student expenses & financial information).**

Please use your computer to fill out these two **fillable forms**, so that your answers appear typed, legible and uniform for our committee readers. Typed, using your computer, **is preferred** over handwriting so that answers are legible avoiding data input errors.

\*If you would like us to place your high school transcript in your application for you, print out the release form, print your name and grade, then sign & mail the release with your application. (*this is **not** a fillable form*)

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Grade

## PERMISSION FOR RELEASE OF TRANSCRIPT AND RELATED INFORMATION FORM

The North Bend High School Student Services Center often receives requests for transcripts and/or addresses of the school's students from colleges, universities, other post high school training programs and/or agencies/organizations for purposes of admissions and/or financial assistance. The law requires the school to obtain written permission before any or all of this information may be released. Any student 18 years old or over may use their own signature.

To make the process easier for parents and students we are requesting release of information permission that will allow the Student Services Center to release the requested information throughout the school year as directed by you on the form below. The transcript includes students address, date of birth and SSID (Statewide Student Identifier)

Please return this form to Student Services. You may make changes to this form at any time during the year as long as it is dated and re-signed at the time those changes are made.

I give North Bend High School permission to release the transcript information  
for \_\_\_\_\_  
Students LEGAL Name

Complete by checking spaces or writing information appropriate for you:

- ❖ For scholarship or other financial assistance from:  
Agencies and/or organizations \_\_\_\_\_yes, \_\_\_\_\_no  
Colleges and/or universities \_\_\_\_\_yes, \_\_\_\_\_no  
Other post high School training programs \_\_\_\_\_yes, \_\_\_\_\_no
- ❖ For admission to:  
Colleges and/or universities \_\_\_\_\_yes, \_\_\_\_\_no  
Other post high school training programs \_\_\_\_\_yes, \_\_\_\_\_no

If there are specific schools you would like information released to, please indicate the name(s) below.

- \_\_\_\_\_
- ❖ For colleges and financial aid assistance provided by the North Bend Naggers/ASPIRE \_\_\_\_\_yes, \_\_\_\_\_no;
  - ❖ For ETS \_\_\_\_\_yes, \_\_\_\_\_no
  - ❖ Specific branches of the United States Military \_\_\_\_\_yes, \_\_\_\_\_no. If yes, specify which branch(s).

Date \_\_\_\_\_ Signature (parent/guardian or student if 18) \_\_\_\_\_

Date \_\_\_\_\_ Student Signature if under 18 \_\_\_\_\_

**ALMOST FINISHED!**

**Return to the application tab** and download & fill out the 2 fillable forms:

**PAGE 1** (*applicant information*) and **PAGE 8** (*Student expenses & financial information*)

**You must include page 1 & 8 with your application!**

**Mail entire Application to:**

**NBCSF Selection Committee  
P. O. Box 567  
North Bend, OR 97459**

questions? 541-297-5848  
email: [nbcسف.assist@gmail.com](mailto:nbcسف.assist@gmail.com)

**To view the scholarship programs administered by the NBCSF, refer to the website tab**  
**['GIVING', 'Scholarship Programs'](#)**

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**Additional awards may be added at any time as new programs are established**